

<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 2 September 2016
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, The Hoyland Centre

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes

- 2 Minutes of the Meeting of South Area Council held on 17th June, 2016  
(Sac.02.09.2016/2) *(Pages 3 - 8)*

### Ward Alliances

- 3 Wombwell Ward Alliance presentation (Sac.02.09.2016/3)
- 4 Notes of the Ward Alliances (Sac.02.09.2016/4) *(Pages 9 - 14)*  
Darfield – held on 14<sup>th</sup> July, 2016  
Wombwell – held on 10<sup>th</sup> May, and 5<sup>th</sup> July, 2016
- 5 Report on the use of Ward Alliance Funds (Sac.02.09.2016/5) *(Pages 15 - 20)*

### Performance

- 6 Performance Report (Sac.02.09.2016/6) *(Pages 21 - 46)*

### Items for Decision/Discussion

- 7 Update on new commissions (Sac.02.09.2016/7) *(Pages 47 - 50)*
- 8 Community Magazine (Sac.02.09.2016/8) *(Pages 51 - 52)*
- 9 Highways schemes using income from Environmental Enforcement contract  
(Sac.02.09.2016/9) *(Pages 53 - 54)*

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Dures, Franklin, Frost,  
Daniel Griffin, Lamb, Markham, Saunders, Shepherd and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer  
Kate Faulkes, South Area Council Manager  
Phil Hollingsworth, Lead Locality Officer  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)  
Wednesday, 24 August 2016

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<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 17 June 2016
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Wombwell Library

## MINUTES

**Present** Councillors Stowe (Chair), Dures, Franklin, Frost, Daniel Griffin, Markham, Saunders, Shepherd and R. Wraith.

### 1 Silence for Jo Cox

A minute silence was held in memory of Jo Cox.

### 2 Declarations of Pecuniary and Non-Pecuniary Interests

No Member wished to declare an interest in any item on the agenda.

### 3 Minutes of the Meeting of South Area Council held on 22nd April, 2016 (Sac.17.06.2016/2)

The meeting considered the minutes of South Area Council held on 22<sup>nd</sup> April, 2016.

**RESOLVED** that the minutes of the South Area Council held on 22<sup>nd</sup> April, 2016 be approved as a true and correct record.

### 4 Notes of the Ward Alliances (Sac.17.06.2016/3)

The meeting received the notes from the Hoyland Milton and Rockingham Ward Alliance held on 23<sup>rd</sup> May, and Darfield Ward Alliance held on 19<sup>th</sup> May, 2016.

**RESOLVED** that the notes from the Ward Alliances be received.

### 5 Presentation from Darfield Ward Alliance (Sac.17.06.2016/4)

Councillors Markham and Saunders gave a presentation on the achievements of Darfield Ward Alliance over the past 12 months.

Members were made aware of the priorities of the Ward, and it was noted that work to address these was undertaken by funding activity and by organising activity.

The meeting heard about projects the Ward Alliance had undertaken, which included litter picks in the community, events for 'Clean for the Queen', and developing an Emergency Resilience Plan. Members noted that the Alliance had organised a summer gala, which was to be held on 23<sup>rd</sup> July, 2016.

Members heard of the work undertaken to improve Parkhill Nature Reserve, and it was noted that this did not require any finance, but was undertaken through volunteer efforts.

The meeting also noted the work of the Ward Alliance in ensuring each village in the Ward had its own community notice board, and that these were regularly updated.

Members heard about the food safety and first aid training organised to ensure the appropriate level of knowledge was on hand for community events.

The work with volunteers, assisted by the Tidy Team, to establish 'love your village' days in Billingley was acknowledged. Noted were the efforts to replicate this successful approach in other areas within the Ward.

Members heard of the plans over the next 12 months, which included taking forward a 'green project' and to distribute winter packs to older and more vulnerable residents.

**RESOLVED** that thanks be given for the presentation.

## **6 Youth Asset Mapping Exercise (Sac.17.06.2016/7)**

John Lang and Neil Spencer gave a presentation on the Youth Asset Mapping Exercise recently undertaken by Forge Community Partnership.

Members were made aware that the exercise started in January, 2016 and were reminded of the aims of the project. These were to undertake a consultation led by young people to map existing provision and identify gaps. This would then be used to inform future provision.

The meeting heard of the work undertaken to build the skills of young people, which involved the Youth Partnership working with the Digital Media Clubs. It was noted that this provided a positive opportunity for children of different ages to work together.

A survey was then undertaken using SurveyMonkey. This was added to by using pop-up events in the area, which provided an opportunity for young people to complete paper surveys. In total this yielded 1455 responses.

The responses were analysed and a report produced. 62 different activities had been identified, and a number of concerns of young people had been highlighted. This information was further enhanced by a series of more in-depth interviews.

Finally an event was held at Netherwood ALC, which engaged pupils from 8 primary schools in the area, and pupils from Year 7 to Year 10 from Netherwood School itself.

Four main areas were highlighted from the report. These were:-

- A need to provide accessible information that promotes both existing and new events and activities.
- More organised activities / events that utilise existing space / parks to promote and encouraging participation and a sense of shared ownership.
- Personal support that is less formal and easy to access in both areas of wellbeing and career pathways.
- That digital media is part of young people's lives.

Members discussed the findings, noting that the recent Health Conference highlighted echoed some of the findings with regards to the use of green space.

The meeting gave thanks to Forge, and the Area Team for their work. Praise was also given to Netherwood ALC for engaging whole heartedly in the exercise. It was agreed that the Chair writes a letter of thanks to echo this.

**RESOLVED** that:-

- (i) Thanks be given to Forge Community Partnership for presentation and their work in undertaking the exercise;
- (ii) A letter of thanks be sent to Netherwood ALC to thank them for their support and participation in the exercise.

## **7 Update on New Commissions (Sac.17.06.2016/8)**

The item was introduced by the Area Council Manager, who firstly provided an update on the commissions already approved.

Members discussed the recently held Health Asset Mapping Conference, and thanks were given to the Area Team for organising such a positive event.

It was noted that the first of the two Achieving Respect and Confidence (ARC) courses had recently commenced. 14 individuals had started the course, with 11 completing.

Member heard how the Social Return On Investment Training had been arranged to take place on the afternoon of 2<sup>nd</sup> September, 2016.

The meeting noted that the Private Sector Housing Management post had been advertised, and it was hoped that the officer would be in post by the end of August. It was suggested that a workshop be held in September, to help identify 'hotspots' in the area.

The meeting heard how the organisation for the Lifeskills course was progressing very well. It was noted that the course had now been renamed by young people as 'Urban Survival'.

The attention of the meeting was drawn to the amount of finance remaining in 2016/17, which was £20,194.50 when the income from Kingdom Security was taken into account.

The Area Council Manager made Members aware of two project ideas which had emerged. The first had come directly out of the Youth Asset Mapping Exercise, and was a social media project designed and managed by young people to run through the summer holidays. It was expected that this should cost around £2,000.

The second responded to information from both youth and health events and was to provide 'pop-up' events in parks in the area throughout the October half term. It was suggested that these may be based around themes such as Sport and Fitness; Health and Wellbeing including building confidence and self-esteem; and Healthy Cooking and Eating. It was suggested that £2,500 be allocated to fund these.

A further project idea was put forward for discussion. This would provide informal drop in provision away from school premises, focusing on mental wellbeing. Here young people could confidentially discuss with adults any issues troubling them.

It was agreed that this proposal be further developed, and the Senior Management Link Officer agreed to support this, investigating good practice from other areas.

**RESOLVED** that:-

- (i) The progress of projects funded by the Area Council be noted;
- (ii) The finance remaining unallocated for 2016/16 be noted;
- (iii) That authorisation approval be given to deliver a Social Media project with young people at a cost of up to £2,000;
- (iv) That authorisation be given to the host a number of 'pop up' events throughout the Area in the October half-term holiday, at a cost of up to £2,500;
- (v) That the proposal to develop an informal drop in service for young people to discuss their issues confidentially be supported, that this be further developed by the Area Manager in consultation with relevant officers, and that this be considered in more detail at a future meeting of the Area Council.

## **8 Report on the Use of Ward Alliance Funds (Sac.17.06.2016/5)**

Members received the report which provided details of the latest expenditure from the Ward Alliance Funds.

**RESOLVED** that the report on the use of Ward Alliance Funds be received.

## **9 Performance Report (17.06.2016/6)**

The report was introduced by the Area Council Manager. The attention of Members was drawn to Part A, and the overview of performance. The meeting heard how the figure relating to '£ of benefits gained as a result of advice received' was incorrect and that the correct figure was £1,315,718.40. The meeting noted that the number of volunteers was still increasing, and also noted the high numbers of business and community groups supported.

Part B of the report was then considered, where a narrative for each of the projects commissioned had been provided.

With regards to the One Stop Shop, it was noted that the project had just reached the end of a second very successful year.

Members heard a full re-commissioning process for the Tidy Team contract had taken place, which had included interviews with those submitting tenders. As a result of this Forge Community Partnership were again successful in gaining the contract, which Members were delighted with.

The meeting discussed the implementation of the second Summer Holiday Internship programme, and it was noted that officers had been successful in recruiting a number of interested young people from Netherwood ALC. However, none had been forthcoming from Kirk Balk Academy, and it was noted that C+K Careers staff employed as part of the commission were experiencing difficulties in engaging the school.

**RESOLVED** that:-

- (i) The report be noted;

- (ii) That the difficulties in engaging Kirk Balk Academy be discussed with the Executive Director People and the Cabinet Spokesperson for People (Achieving Potential).

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Chair

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**Darfield Ward Alliance**  
**Notes of meeting held Thursday 14<sup>th</sup> July 2016 @ 4.30pm**  
**At Darfield Community Centre**

**Present:** Cllr Pauline Markham, Cllr Dorothy Coates, Tanya Dickinson (Community Development Officer), Michael Fenna, Barbara Tindle (Secretary)

**In Attendance:** Phil Beer

**1. Introductions and apologies**

Apologies received from Cllr Caroline Saunders, David Hildred, Geoff Hutchinson, Margaret Barlow, Brian Moore, Colin Ward

The meeting wasn't quorate however an informal meeting was held.

A letter of resignation has been received from Kevin Osborne. Pauline has asked for a letter of thanks to be sent.

**2. One Stop Shop – Phil Beer**

Pauline apologised to Phil and invited both Phil and Zoe back to the November meeting.

**3. Minutes of last meeting and matters arising**

To be discussed at a later date

**4. Ward Alliance Fund**

Applications

Darfield History Society £650

An informal discussion took place and it was agreed in principle to support this application.

Darfield Outwood Academy – Healthy Lifestyle £1900

An informal discussion took place and concerns were raised as follows:

- This is another Academy project and Academies are a business
- It was felt that the project wasn't value for money £1900 for 12 beneficiaries
- The last offer of £420 to the Cook and Eat sessions at Upperwood was a goodwill gesture and those present had concerns over where this now stops
- There was an agreement that a discussion with Ward Alliance members at an Alliance meeting was needed, to explore ways in which the Academies can be supported but at a much reduced cost.

**5. Ward Alliance Project Updates**

Gala – To discuss at a later date

Cenotaph – To discuss at a later date

Winter Warmers – To discuss at a later date

Darfield Christmas Tree – To discuss at a later date

Community Notice Boards – To discuss at a later date

**6. Training and Development**

Tanya handed out copies of the Development Plan following the reviews with Darfield Ward members. (Copies will be sent to all members). Tanya has arranged a workshop for **Wednesday 24<sup>th</sup> August 4 pm – 6 pm** at Darfield Community Centre to recap on the Area arrangements and where everyone sits within them.

Any urgent Ward Alliance business will be discussed at the end of this workshop rather than rearrange July's meeting.

**7. South Area Council Update**

To discuss at a later date

**8. Any other business**

Michael updated the members on the door at Billingley Village Hall and how it was near completion.

Michael explained that rather than a Gala this summer they had decided to have a Harvest Supper (pie & peas), with an auction and an entertainer on Saturday 8<sup>th</sup> October 2016. It will be ticket only and a charge of £3 for friends/family from outside the area.

The Ward Alliance meetings at the Community Centre now need to be paid for. Community Centre to forward on a letter to Tanya confirming bookings so payment can be arranged.

Two Ward Alliance dates for meetings were discussed: Thursday 19<sup>th</sup> January 2017 & Thursday 16<sup>th</sup> March 2017.

## Wombwell Community Alliance

Held in Library at 6pm on 10/05/16

### Present

Cllr Rob Frost	Chair
Cllr Dick Wraith	Vice Chair
Brian Whitaker	Treasurer
Amanda Bradshaw	BMBC
Sara Brautigam	Secretary
Brenda Eastwood	
Graham Wright	
Alan Taylor	
Cllr Daniel Griffirin	
Joan Whitaker	We Love Wombwell
Jola Walker	Berneslai Homes

#### **1. Apologies**

There were no apologies received for this meeting. The Alliance would like to invite Margret to continue attending the meetings.

#### **2. Minutes of last meeting and Matters Arising**

The minutes were recorded as a true recorded.

The luncheon club has reached a stale mate, the planner has been around and advised that the project could cost around £17,000, for which they would need to look at other funding sources. With this in mind the decision was made to look for a different venue to hold the luncheon club.

#### **3. South Area Council Volunteering/ Planning**

There will be a funding workshop in October at the Wombwell Library between 5pm-8pm.

For the South Area Council, Rob, Alan and Jola will be attending the meeting to present the Community Garden Project. This meeting will happen on 2<sup>nd</sup> September.

#### **4. Endorsement of New Members**

The Alliance received applications from Peter Jones, Brenda Eastwood and Joan Whitaker. The Alliance agreed all 3 new members.

#### **5. Community Garden Update**

Brian is helping with sorting the finances out for the project.

The group have drawn the money from the approved Alliance funding bid.

They have created 14 beds that are 10ft by 4ft and contain a total of 10 tonnes of top soil.

10 of the beds have been assigned to residents.

The fence around the area in certain places needs repairing and the water supply should be fitted any time soon.

The project has public liability insurance so it can be used for events including the event on 31<sup>st</sup> May between 11-3 where there will be a BBQ lunch provided.

Tesco are on board with the project and have said they will help with labour, community events and family days.

There has been 2 new members signed up to the project team.

The project has received a further £25,000 that the group intend to use to develop the Jardine street area into another Community Garden. This is a project that is hoped to be starting in 2017 but the sites could differ depending on consultations.

## **6. High Street and Future Market Update**

The first market will be held on the 19<sup>th</sup> May which will be a home and garden, there is around 7-8 confirmed stalls.

The second proposed market has now been moved to August as Barnsley College wouldn't commit, it has been proposed that the new market will be a swishing market. Proposed date is 4<sup>th</sup> August.

The Christmas market is to be held on the 6<sup>th</sup> December.

There is a meeting scheduled for 13<sup>th</sup> May to look at moving the fencing.

## **7. Funding Applications**

18<sup>th</sup> Barnsley Senior Section- The bid has been postponed until the figures have been checked out then a final decision will be made via email as to approval.

18<sup>th</sup> Barnsley Brownies- The bid was rejected by the Alliance, however the decision was made that Amanda should work with the group and look at re-submitting the bid.

Friends of Wombwell Churchyard- The Alliance would like further information as to how they intend to use the defibrillator for the community.

Wombwell Neighbourhood Watch- The Alliance would like clarification on the 2x3 hours and also that the PCSO hours are not being used to make up the hours. They would also like a system in place to insure that people from Wombwell receive the alarms and not people from other areas.

With the number of issues that are currently coming through with the applications, the Alliance have decided to set up an approval committee of Alan and Graham who will check the bids and find out any additional information needed before the bids get brought before the Alliance.

## **8. Treasurers Report**

The accounts have been checked by an independent accountant.

The alliance has £10,918.43 remaining in the funds plus an addition £10,000 from this year's allocation, a further £10,000 from south area council and also £25,000 match funding, of which £5,000 can be spent without needing match funding.

## **9. NCS Update**

They are happy with the ideas we have put forward they are just waiting for takers to start the projects.

## **10. Tidy Team Update**

The Tidy Team are well known in the area however they still need more volunteers.

They are starting at the top of the High Street and working their way down day cleaning up.

The volunteering event held at the Wombwell library wasn't very popular.

The team would like to put signs up in areas that they have cleared saying it was done by volunteers.

Wombwell woods is an area high in fly tipping.

## **A.O.B.**

The Alliance would be interested in organising a Ward Garden Competition to encourage people to take up gardening.

## **Next Meeting**

Tuesday 5<sup>th</sup> July 6pm

Tuesday 20<sup>th</sup> September 6pm

**Wombwell Community Alliance**  
**Held in Library at 6pm on 5/07/16**

**Present**

Cllr Rob Frost	Chair
Cllr Dick Wraith	Vice Chair
Cllr Griffin	
Brian Whitaker	Treasurer
Amanda Bradshaw	BMBC
Peter Jones	
Alan Taylor	
Joan Whitaker	We Love Wombwell
Jola Walker	Berneslai Homes

**1. Apologies**

Sara Brautigam, Brenda Eastwood, Graham Wright.

**2. Minutes of last meeting and Matters Arising**

The minutes were recorded as a true recorded.

Chairpersons Welcome open remarks: Welcomed new member Peter Jones. Margaret Morgan accepted as resident representative. Presented correspondence from St Mary's Community Hall.

**3. Device Doctors presentation**

Alan T, Question raised after presentation re how do people access the service? Access is via library staff who book people onto a local session. Service needs to be promoted in the Community. WA good vehicle for this. Sessions in the libraries are posted via Council website, Love Where You Live newsletter, South Area Facebook.

**4. High Street Update**

Work has now started on the High St. The work to the arch way has now been completed and work is currently underway to relocate the fencing and furniture. The War Memorial at St Mary's Church has now been cleaned by Butterfields. This has been funded by the elected members Devolved Ward Budget.

**5. Community Gardens**

Now 18 beds, 10 beds are very well kept. Jobs for this year are to repair/put up boundary fencing to site where needed, put chippings in-between the beds and connect water supply. Will most likely host a community event in August. 11<sup>th</sup> July Berneslai Homes will be hosting "Proud of our Estates" event at the garden. The project is to be put forward for the 24 Housing Awards under the "Community Achievement" category by Jola..

**6. Future Markets Update**

Future markets planning is under way for a Swishing Market/traders market on Thursday 4<sup>th</sup> August. Publicity material circulated. Thanks to Peter Jones for printing of posters.

**7. Funding Applications**

"Friends of Wombwell Cemetery" agreed £1024.74, "Friends of Wombwell library" agreed £400. "Kings Oak Parenting Group" deferred require more information. Alan informed the group that he had tried to contact the group prior to the meeting but was unable to do so.

**8. Treasures Report**

Treasurers report. Bank balance after cheques have been cleared £13,746.64, ring fenced £11,764.29 Community Garden, £554.10- High St Events. Current spend on Community Garden to date £2,605.71

**9. Cllr Frost Update on South Area Council**

£400,000 budget Commissioning projects:

One Stop Shop – Welfare rights, Citizens Advice: Enforcement Team again Kingdom responsible for littering, dog fouling & parking.

ARC course (Achieving, Respecting, Confidence) delivered by Fire Service 14 young people started 1 completed.

Youth Asset Mapping exercise completed by Forge Community Partnership, one outcome is pop up Park event during October half term for young people. Activities to include Sport & Fitness, Health & Well Being, Confidence Building, Healthy Eating

Urban Survival Course (young people) in Partnership with Berneslai Homes to be delivered during summer holidays(Kirk Balk & IKIC centre in Wombwell) To include:-Basic DIY & Home Maintenance, Managing money, Healthy Eating, Citizenship & getting involved in your community, Basic First Aid, Planning for my Future.

#### **10. Tidy Team Update**

Tidy Team gone to Forge Community Partnership, Summer Internship Programme (for year 10 pupils ) C & K careers .

#### **A.O.B.**

Handed out Ward Alliance Handbooks (any feedback to be brought to next meeting) Joan informed the group of the Picnic in Park event on 27<sup>th</sup> July

#### **Next Meeting**

Tuesday 20<sup>th</sup> September 6pm

**2016/17 WARD FUNDING ALLOCATIONS**

For 2016/17 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to their Ward Alliance. This is discretionary to each Area Council, and Area Council’s may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2015/16 Ward Alliance Fund will be combined and added to the 2016/17 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

**DARFIELD WARD ALLIANCE**

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£7,260	carried forward from 2015/16
£10,000	devolved from Area Council
<b>£27,260</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			<b>£13,630.00</b>	<b>£27,260.00</b>
Darfield Cricket Club - School Street, Street Cleans	£2000.00		£11,630.00	£25,260.00
Houghton Main Miners Welfare	£1276.80		£10,353.20	£23,983.20

Sports & Social Club - Ground Maintenance Project				
Friends of Darfield Library = Library Children's Activity sessions	£410.00		£9,943.20	£23,573.20
Focus Group - Healthy Active Lifestyles	£420.00	£420.00	£9,943.20	£23,153.20
Billingley Village Community Association Ltd - Billingley Village Get Together	£450.00	£450.00	£9,943.20	£22,703.20
Darfield Bingo Club - Sustainability of Darfield Bingo club	£600.00	£600.00	£9,943.20	£22,103.20
Darfield Summer Gala 2016	£500.00	£500.00	£9,943.20	£21,603.20
Darfield History Society	£650.00	£650.00	<b>£9,943.20</b>	<b>£20,953.20</b>



## HOYLAND MILTON & ROCKINGHAM WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£20,000	base allocation
£25,117	carried forward from 2015/16
£20,000	devolved from Area Council
<b>£65,117</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£32,558.50</b>	Allocation Remaining <b>£65,117.00</b>
Friends of Greenfields - Health Active Lifestyles	£2320.00	£2320.00	£32,558.50	£62,797.00
Friends of Elsecar Park - Spring & Summer Floral Display	£4000.00	£4000.00	£32,558.50	£58,797.00
Forge Community Partnership - Hoyland Works 4U	£5990.00	£5990.00	£32,558.50	£52,807.00
Jump PTFA - Healthy Active Lifestyles	£2500.00	£2500.00	£32,558.50	£50,307.00
Hoyland Common Action Group - Hoyland Cap	£8390.00	£8390.00	£32,558.50	£41,917.00
Dream Team - Building a Legacy	£1416.72	£1416.72	£32,558.50	£40,500.28

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
62nd Barnsley Brownies - Elsecar - Purchase of outdoor/indoor games equipment	£322.00	£322.00	£32,558.50	£40,178.28
Hoyland Library arts & crafts & reading groups - After School & Holiday fun	£641.19	£641.19	£32,558.50	£39,537.09
Forge Community Partnership - Blacker Hill consultation	£1800.00		£30,758.50	£37,737.09
Young Families Group - Healthy Lifestyles	£1900.00	£1,900.00	£30,758.50	£35,837.09
Birdwell Primary Parents Group - Healthy Lifestyles	£1900.00		£28,858.50	£33,937.09
Youth Partnership - Rockingham CIC	£7225.00		<b>£21,633.50</b>	<b>£26,712.09</b>

## WOMBWELL WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£10,754	carried forward from 2015/16
To be allocated	devolved from Area Council
<b>£20,754.00</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£10,377.00</b>	Allocation Remaining <b>£20,754.00</b>
Wombwell Neighbourhood Watch - Safe & Secure in your community	£1,168.80	£1,168.80		£19,585.20
18th Barnsley Senior Section - Equipment storage and unit identity	£412.80	£412.80		£19,172.40
Friends of Wombwell Cemetery - Wombwell Community Chapel	£1,024.74	£1,024.74		£18,147.66
Friends of Wombwell Library - Children's Crafts & Activity Sessions	£400.00	£400.00	<b>£10,377.00</b>	<b>£17,747.66</b>

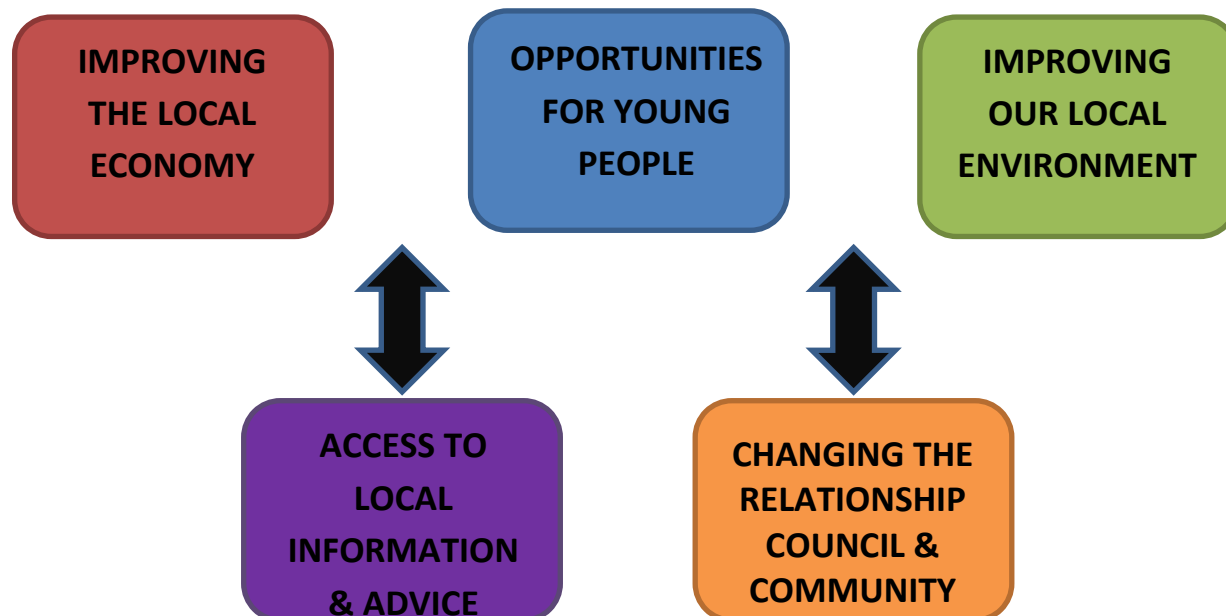
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**SOUTH AREA COUNCIL**  
**Performance Management Report**

**September 2016**

# INTRODUCTION

## South Area Council Priorities



	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving the Local Economy</b>	Business survey & courses for local businesses	Northern College, BBIC & Emergency Response training	£4,000 for survey £20,000 max for courses	Sept 2014 for survey Summer 2015 for courses	Project not recommissioned due to poor take-up on courses
<b>Improving our Local Environment</b>	Tidy Team to work alongside community on environmental projects	Forge Community Partnership/Anvil Community Interest Company	£195,750 per annum until March 2017 with a further 1 year + 1 year if funding available	4 <sup>th</sup> August 2014 for 2 years  Contract 2 started 1 <sup>st</sup> August 2016	Tidy Team 2 contract (including Apprenticeship costs) awarded to Forge Community Partnership
<b>Improving our Local Environment</b>	Environmental enforcement for littering, dog fouling & parking enforcement	Kingdom Security	£ 132,000 1 year & further extension to 31/03/16	4 <sup>th</sup> August 2014  Contract 2 started 1 <sup>st</sup> April 2016	Contract 2 now running from April 2016 with funding agreed to run to March 2017
<b>Access to Local Information &amp; Advice</b>	Provide community based welfare rights & citizens' advice session	Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service	£145,000 2 years @ £72,500 per year	2 <sup>nd</sup> June 2014	Contract extension now in place from June 2016 to March 2017
<b>Opportunities for Young People</b>	Summer Internship Programme	C&K Careers	£45,000 20 months (includes follow up time)	9 <sup>th</sup> March 2015  Contract 2 started 1 <sup>st</sup> March 2016	Contract 2 for 2016 cohort started 1 <sup>st</sup> March 2016 Contract 1 running to November 2016

Table 2 below shows the projects currently under development.

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving our Local Environment</b>	Provision of signs for cleaned up sites 'Maintained by Volunteers'	Taylor made Signs	£375.00	100 Signs delivered 1 <sup>st</sup> April 2016 & will be erected by Tidy Team during April & May 2016	Currently being put up by Tidy Team across the 4 wards in a variety of settings decided by Tidy Team Steering Group
<b>Opportunities for Young People</b>	Provision of 39 week Fire Cadet course for 16 young people	South Yorkshire Fire & Rescue Service	£12,157.81	South Yorkshire Fire have advised that there is insufficient time to set up before March 2017	Not applicable – will not run South Area Council have agreed second ARC course to run October 2016 instead
<b>Opportunities for Young People</b>	Provision of 2 week Achieving Respect & Confidence (ARC) courses for 14 young people at risk of offending	South Yorkshire Fire & Rescue Service	£10,000	Course 1 delivered week of 13 <sup>th</sup> June 2016  Course 2 to be held October 2016	Not applicable – no current plans to recommission
<b>Opportunities for Young People</b>	Youth Asset Mapping project & survey	Forge Community Partnership	£5,000	Survey & events now completed – report will be presented to South Area Council in June 2016	Not applicable – one off piece of work to inform future work to support young people
<b>Opportunities for Young People</b>	Lifeskills course for young people	Berneslai Homes & BMBC Integrated Youth Support	£2,000 (there will be an underspend on this project)	Courses running summer holidays 2016	Not applicable – currently pilot scheme
<b>Cross cutting across all themes</b>	Health & Wellbeing Asset Mapping Conference	In house by South Area Team	£1,000	Held on 14 <sup>th</sup> June 2016	Not applicable – one off piece of work to inform future work with health & wellbeing in the area

## PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

### Improving our Local Environment

Outcome Indicators	Achieved to date	
Number of small environmental projects completed	752	(661)
Number of large environmental projects completed	66	(61)
Number of litter picks completed	1860	(1727)
Number of fly tipping incidents dealt with	110	(105)
Number of Xmas projects completed	13	(13)
Number of Fixed Penalty Notices issued – littering	1505	(1259)
Number of Fixed Penalty Notices issued – dog fouling	101	(89)
Number of Parking PCNs issued	397	(298)
Number of targeted dog fouling & littering operations completed	231	(194)

### Access to Local Information & Advice

Outcome Indicators	Achieved to date	Previous
Number of clients seen & in receipt of information & advice	1720	(1720)
£ of benefits gained as a result of the advice received	£1,315,718.40	(£1,315,718.40)
£ of unmanageable debt handled through financial settlements	£1,364,123.10	(£1,364,123.10)
Number of cases where homelessness was averted	37	(37)
Number of clients referred to other specialist help	565	(565)
Number referred to Credit Union or other money management help	238	238)
Number of community groups visited to promote advice services	112	(112)

NB: These figures are unchanged since the last report because new figures are not due until mid September 2016.



## Improving the Local Economy

Outcome Indicators	Achieved to date	Previous
Number of local businesses approached to complete survey	238 (completed)	238
Number of local businesses completing survey	88 (completed)	88
Number of quotations sourced for local business courses	56 (completed)	56
Number of business courses commissioned	16 (completed)	16
Students hours commissioned on business courses	1493 (completed)	1493
Number of students attending business courses to date	38 (completed)	45
Number of student hours completed to date	243.5 (completed)	243.5
Number of student places booked onto future courses	84 (completed)	84
Business courses are now completed, so figures will not change.		

## Changing the relationship between the Council and & the community

Outcome Indicators	Achieved to date	Previous
Number of adult volunteers engaged (23 new & 177 existing)	200	(177)
Number of young people engaged in volunteering	6	(6)
Number of new community groups established	8	(7)
Number of community groups supported (including schools)	131	(118)
Number of jobs created locally	14	(14)
Number of apprenticeship opportunities created locally	16	(16)
Number of local businesses encouraged to maintain own environment	157	(153)
Number of young people referred to restorative justice provision	19	(19)
Income received from enforcement activity to Area Council in £	£74,733.75*	(£67,458.75)
% of local spend achieved by projects	90%	90%

NB: Cumulative totals – previous figures are in brackets

\*Figure from start of contract to 11<sup>th</sup> August 2016

## Opportunities for Young People

	date
Number of Summer Internship places filled 2015	41(completed)
Number of Summer Internship places filled 2016	25
Number of students completing Summer Internship 2015	37(completed)
Number of students completing Summer Internship 2016	End Sept 2016
Number of 5 Year Plans tailored to student needs developed 2015	33(completed)
Number of 5 Year Plans tailored to student needs developed 2016	25
% of students reporting an increase in motivation about the future 2015	80%(completed)
% of students reporting an increase in motivation about the future 2016	End Sept 2016
% of students reporting increased confidence about future plans 2015	88%(completed)
% of students reporting increased confidence about future plans 2016	End Sept 2016
% of students reporting increased knowledge about opportunities 2015	72%(completed)
% of students reporting increased knowledge about opportunities 2016	End Sept 2016
% of students reporting increased awareness of own skills 2015	72%(completed)
% of students reporting increased awareness of own skills 2016	End Sept 2016

Please note that these figures for the 2015 cohort are now completed.

New evaluation figures for the 2016 cohort will be available in September 2016 after the completion of the Summer 2016 course in July and August

# PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

## One Stop Shop Advice sessions – CAB & Welfare Rights

<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Local Economy</div> <div style="background-color: #6a329f; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Access to Local Advice</div> <div style="background-color: #f4a460; color: white; padding: 5px; text-align: center; border-radius: 10px;">Changing Relationship</div>		<b>RAG</b>
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	N/A
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Comprehensive Quarter 8 (March - May 2016) monitoring reports were completed by Barnsley Citizens' Advice Bureau and BMBC Welfare Rights and a Quarter 8/End of Year 2 contract review meeting was held on 10<sup>th</sup> June. Data for Quarter 9 (June – September 2016) is not due until later in September and will be presented in the report for the 28<sup>th</sup> October meeting of the Area Council.

The project has now reached the end of its second year and is seeing a steady stream of around 250 new clients per quarter. In addition, there are a very small number of repeat clients, but these represent around 1% of the total seen. This is particularly pleasing for debt clients, as it suggests that the support received (which includes a high number of referrals to both the Credit Union and money management training) are helping to reduce the number of clients clearing or managing debt only to build it up again in the future.

The teatime sessions continue to be extremely busy, reflecting the fact that the majority of those seen are in work and require help with in-work benefits or other issues.

For the CAB worker, debt, benefits and legal problems are still the top three major issues for which clients seek her help. This quarter, CAB has seen the highest number of clients declaring that they have a mental health problem since the project began – over a quarter of those seen. Clients seen by the Welfare Rights Worker also show a similar profile.

The project has also seen a sizeable increase in the amount of debt managed through financial settlements. This is partly because people are getting into debt more badly and

more rapidly, meaning that they often owe very large amounts relative to their income by the time they seek help, and making the debt settlements very large as a result.

This project has now been extended until 31<sup>st</sup> March 2017 using a waiver to standing orders previously agreed by the South Area Council; after which the service will have to be recommissioned if Area Council funding continues. This allows continuity for a further 10 months for two staff who have worked really hard to gain trust and credibility locally.

The South Area Council Manager has written formally to Phil and Zoe to thank them for the exceptional commitment and passion they have both demonstrated over the first 2 years of the project, which has been a major contributor to its huge success.

The South Area Council has already decided that it wants to continue to fund this service if Area Council funding is still available after April 2017. If this is the case, careful planning will be needed to align the existing project with the changes to mainstream services, which are now using a triage based system of mainly online and phone based services for all but the most vulnerable clients. The South Area Council Manager continues to have detailed and regular discussions with both services about how these new ways of working will impact on our locally based work in the longer term.

Four case studies of clients supported by Zoe and Phil are attached at Appendices 1-4 of this report.

## Tidy Team – Forge Community Partnership/Anvil CIC

	RAG
<b>Children &amp; Young People</b>	
Satisfactory quarterly monitoring report and contract management meeting.	●
<b>Improving Environment</b>	
Milestones achieved	●
Outcome indicator targets met	●
<b>Changing Relationship</b>	
Social value targets met	●
<b>Local Economy</b>	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The final end of contract/end of Year 2 meeting was due to be held on 9<sup>th</sup> August 2016, but has had to be rescheduled due to unforeseen circumstances. However, full Quarter 8 monitoring information was received prior to the meeting date, which is included within this report. The project is currently rated at 'amber' for its achievement of outcome indicators because of a small shortfall in meeting targets around work with schools and numbers of community groups supported, although both are moving in the right direction.

The Tidy Team project has now been recommissioned and will now be referred to as Tidy Team 2 in all reporting information. The contract was awarded to Forge Community Partnership/Anvil CIC and started on 1<sup>st</sup> August 2016. The contract will run for 8 months to March 2017 initially, but allows for a further + 1 year + 1 year based on satisfactory performance and the continued availability of Area Council funding.

A pre-contract meeting was held with Forge staff on 28<sup>th</sup> July and new targets finalised. More emphasis has now been placed on the team doing joint working alongside volunteers, rather than doing things for them, with a minimum of 30% of litter picking and cleanup activity now required to be undertaken jointly. It is recognised that the recruitment, training and support of these volunteers will be more time consuming than 'doing for' people and some of the targets have been reduced to reflect this. These new targets reflect the direction in which the original contract had been heading for some time, but will build on and formalise this.

A further joint meeting also took place with Forge staff and the North Area Council Manager [the North Area Council also contracts with Forge to deliver a similar Clean and Green project] to look at streamlining the quarterly monitoring information provided for both contracts and more fully capturing the work that the teams do.

In terms of the original Tidy Team 1 contract, highlights from the final quarter include:

- Support to a range of galas and summer events across the South Area, including Darfield Gala, Hemingfield Gala, Mates of Milton Gala – this includes both helping with set up and clearing up of the event, but also hosting a stall to promote the Tidy Team's work and to attract new volunteers
- Work with Berneslai Homes staff and tenants to do clean-ups and litter picks across the South Area as part of their 'Proud of our Estates' project
- Continued support to the community gardens under development in Hoyland (Martha's Yard) and Wombwell (Loxley Avenue) including the construction of raised beds.
- Work with a new group currently being set up by a local resident in Birdwell to renovate the existing community green space at Rockingham Court (outlined in a case study at Appendix 5) The first event was a huge success, with over a dozen new volunteers and further help from local children brought down by a nearby nursery. Two further cleanup days have been well attended, with two of the elected members and the South Area Council Manager adding to the volunteer numbers!
- Work with Darfield Bowling Club to extend their stewardship role – group members already maintain the green itself but are now working jointly with Tidy Team and Parks to maintain one of the Park entrances near to the Club.

Projects in the pipeline include:






- Autumn planting up of the Cenotaph at Hoyland in preparation for the Armistice event.
- Continuing work with Netherwood pupils in the autumn term, following a highly successful piece of work clearing footpaths near the schools just before the summer holidays
- Work alongside parents at Elsecar Community Nursery to create a community garden and growing space – work has already taken place over the summer to jointly clear and prepare the land in readiness for autumn planting up.

Running alongside this, the Tidy Team Steering Group (comprising Anvil staff, elected members & Ward Alliance representatives, Enforcement staff and the South Area Council Manager) has continued to meet to identify priorities for the Tidy Teams to tackle, joins up the Teams’ work with that of other services and acts as a ‘critical friend’ to the project. The Steering Group last met on 28<sup>th</sup> July 2016, where the following actions were discussed:

- The impact to date of the signs erected by Tidy Team stating that ‘This Area Maintained by Volunteers’. It was felt that the impact was mixed, with some areas still badly littered or suffering from fly tipping (eg: Middlecliffe), but with other previous hotspots like Broomhill car park seeing some notable improvement.
- Planning of joint operations with Kingdom Security staff (who have recently started to attend Steering Group meetings) to clear areas alongside volunteers and follow up with a period of intensive enforcement patrolling to attempt to keep them clean.

2 case studies from this project are attached as Appendices 5 and 6 of this report.

## Environmental Enforcement – Kingdom Security

	RAG
Improving Environment	Satisfactory quarterly monitoring report and contract management meeting. 
	Milestones achieved 
Local Economy	Outcome indicator targets met 
	Social value targets met 
Changing Relationship	Satisfactory spend and financial information 
	Overall satisfaction with delivery against contract 

The first enforcement contract (which ran from August 2014 to 31<sup>st</sup> March 2016) is now completed and has already been fully reported into the June 2016 meeting of the Area Council.

A new contract management and review process started 1<sup>st</sup> April 2016, as Kingdom were successful in gaining the second phase of the Enforcement contract, which will run from April 2016 to March 2017 in the first instance, with an extension beyond this date should Area Council funding be available and subject to continued satisfactory performance. All existing staff will be carried across to the new contract, which means that their local knowledge and expertise will be retained.

The South Area has a new supervisor, Corrinna Lister, who has met with staff in the South Area Team and Tidy Team in order to strengthen links and to enable the enforcement team to maximise their use of community links and plan better joint working. It was also suggested that the officers should visit Ward Alliance meetings across the Area, to encourage their members to provide intelligence about hotspots. They also plan to attend forthcoming local galas to meet the public and talk to them about the work being done.

The first contract review meeting for this new contract was held on 19<sup>th</sup> July contract monitoring information was provided by Kingdom.

As illustrated in the table above, there is overall satisfaction that the service is performing well and is continuing to make good progress in line with the contract. There has been a large rise in the amount of good quality intelligence being received from the public, particularly around dog fouling and this is reflected in the increased number of targeted operations this quarter – although the number of tickets is still relatively small because of the difficulty of catching owners in the act! Kingdom are also looking into the use of positive incentives when owners are spotted picking up after their dogs – possibly entry into a prize draw.

The payment rate is currently at around 90%, with the remainder being individuals who wish to take the case to court. However, the success rate of Kingdom prosecutions at court is currently running at 100%, so this figure should rise as a result of this.

Kingdom has raised issues around lining and signing which is making it difficult for enforcement activity to take place. They have been tasked with providing the Top 3 most problematic areas within each ward – once provided, this information will be used to try to 'fast track' work on these areas.

## Local Business Survey & courses for local businesses

	RAG	
Local Economy	Satisfactory quarterly monitoring report and contract management meeting.	N/A
	Milestones achieved	●
Changing Relationship	Outcome indicator targets met	●
	Social value targets met	N/A
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

This contract has now been completed. As previously reported, takeup of these courses was around 17%, despite extensive survey work to identify the content and format of courses required by local businesses. For this reason, the South Area Council has decided not to fund similar provision in the future.



# Summer Internship Programme – C&K Careers



	RAG
Satisfactory quarterly monitoring report and contract management meeting (2015 and 2016 contracts)	
Milestones achieved (2015 and 2016 contracts)	
Outcome indicator targets met	2015 contract
	2016 contract
Social value targets met (2015 and 2016 contracts)	
Satisfactory spend and financial information (2015 and 2016 contracts)	
Overall satisfaction with delivery against contract (2015 and 2016 contracts)	

During summer 2015, the South Area Council commissioned C+K Careers to deliver a Summer Internship programme to 60 young people just leaving Year 10.

The 2 week programme which ran in the summer holidays 2015 focused on employability and guidance issues in week one, followed by a work placement in week 2 and long term follow up until those taking part have left school and are settled in their first Post 16 destination. The 2016 programme (which is currently running) will use the same format, as it was well rated by the young people, teachers, parents and work experience providers in 2015. Following a full tendering process, C+K Careers were successful in gaining the 2016 contract.

The 2015 project had an amber rating for 'outcome indicators met' because only 37 of the 60 places available to Kirk Balk and Netherwood students were filled (although 41 students booked onto the course. This is reflected in the other Areas (North and North East) taking part in the 2015 programme, and to some large degree reflects the difficulties faced by C+K

Careers in gaining buy-in from both schools. As the contract manager for the programme, the South Area Council Manager is satisfied that C+K Careers did all they reasonably could to get the schools to respond, and that any provider would have faced similar difficulties.

C+K's view is that 60 places may also have been an unrealistic number (particularly given that young people are being asked to give up 2 weeks of their summer holidays) and that this should be reduced for the 2016 programme. As a result of this, the number of places on the 2016 course has been reduced slightly to 45.

C+K staff have been attempting to work with school staff at Netherwood and Kirk Balk since March, to identify appropriate young people from Y10 for the 2016 course, and to give each young person signed up to the programme an in depth guidance interview to help them prepare for the programme, and help staff to source a work experience placement of interest to them.

C+K have reported that it has been much easier to gain access to the right staff at Netherwood to support the programme this year. This has been partly because school staff have been so impressed with the difference in motivation, confidence and achievement shown by those taking part in last year's programme. However, it has still not been possible to fill all of their places (12 places filled from a target of 22) but C+K are clear that this has not been down to the school, but due to a lack of interest from students or an unwillingness to give up 2 weeks of their summer holiday.

C+K have found it very difficult to gain access in Kirk Balk again this year, but it would appear that this is now being overcome through using contacts in the BMBC Targeted Information, Advice and Guidance and the Intergrated Youth Support Service who work in the school. As result, the school has filled 12 of its 23 places, but this was done very much at the last minute. There is also a student from Holy Trinity attending the programme who lives in the South Area, which makes a total of 25 places filled.

C+K are extremely disappointed that the numbers are not higher, but as the contract manager for the programme, the South Area Council Manager is again satisfied that as a provider, they have done everything they could to promote the programme and work actively with the schools to encourage applications. For this reason, the 2016 contract also receives an amber rating for outcome indicator targets.

A full outline of the summer 2016 course will be provided in the report to Area Council in October 2016.

**Kate Faulkes**

**South Area Council Manager**

**12<sup>th</sup> August 2016**

## Case Study 1 Q4 – Year 2

Client came to the Citizens Advice outreach for help with a neighbour matter.

Client is an elderly pensioner who, on good faith lent some money to their neighbour after they approached the client for asking for financial help. The money was supposed to be paid back by an agreed, given date – however when the client came to see us the money was overdue and they didn't know what to do.

The client had attempted to make contact with the neighbour on numerous occasions and they felt the neighbour was avoiding them.

The client lived by themselves, wanted to avoid any confrontation with their neighbour and to maintain a good relationship. However, they needed to get their money back and were considering taking the neighbour to County Court to start the small claims process.

We advised the client that legal action should be the last resort, especially if they wanted to remain on good terms with the neighbour. The client didn't know what else to do – we suggested acting as a mediator in order to negotiate getting the neighbour to pay back the money owed.

The client was happy for us to do this and gave authorisation for us to send a letter to the neighbour encouraging communication between both parties to come to an arrangement in paying the money back.

The client contacted us to say the outcome of our letter was that their neighbour apologised for any upset caused and made an arrangement with the client which resulted in all the money being paid back in one lump sum. The client said they were very grateful for our help in resolving the matter with tact and diplomacy.

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**Case Study 2 Q4 Yr 2 2016**

An 80 year old client came for advice from Citizens Advice for help with a PPI Claims Management Company who cold called and pressurised them into paying an upfront fee to use their services has been given a full refund of the money paid to a company called Falcon & Pointer.

The client had tried unsuccessfully to contact Falcon & Pointer to get the £238.80 back that they paid so came to the Citizens Advice at Wombwell for help.

Citizens Advice carried out some investigation work on behalf of the client and found out that PPI claims management company Falcon & Pointer Ltd had their licence to operate revoked by the Ministry of Justice.

After speaking to the Ministry of Justice, Claims Management Regulation Unit – Citizens Advice arranged for the client to receive a letter confirming Falcon & Pointer Ltd no longer have a licence to operate. This letter could then be used as evidence to send to the client's bank (Halifax) for them to refund the £238.80 paid.

The client tried to do this themselves but was told by Halifax staff they were too late to get a refund.

Citizens Advice then wrote on behalf of the client to the Halifax asking that under their 'Chargeback scheme' they reimburse the money paid to Falcon & Pointer as they were no longer operating.

Several weeks later the client came to Wombwell outreach to tell us that following our letter to their bank they were delighted to receive a cheque from the Halifax reimbursing them in full the £238.80 paid. The client said they were very grateful for our help and support through a difficult time.

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### Case Study

Client is a lone parent with one child, she works 16 hours per week self employed as a cleaner. She is receiving in work benefits made up of tax credits & housing & council tax benefits. Her circumstances have not changed in the last 4 years.

A little while ago the tax credit office wrote to her stating they were cancelling her working tax credit due to the fact they were now not satisfied that a, she was not working the prescribed no. of hours (16pw) to get working tax credit and b, that they now didn't consider her business to be commercial.

Client had already asked for the tax credit office to reconsider the decision to which they had upheld the original decision, at this point she visited the advisor at the drop in session for advice as she was thinking of giving up the argument & could see no way out of it and was becoming increasingly anxious, stressed & depressed at the fact they now no longer believed her having done had the same circumstances for the last 4 years without problem & that her income had reduced significantly.

I contacted the TCO first off & asked them for the statement of reasons and how they had come to this decision & what facts it was based on. They couldn't really give any particular reasons it seemed as though it was based on the decision maker's opinion rather than any hard facts at all. They wouldn't seem to budge on the decision I put it to the advisor that surely it should be for the TCO to prove otherwise that her business was not commercial etc but the decision still stands and the advisor just said it would need to be an appeal from now.

I advised client to maybe get written statements from her clients to prove how long she cleans for them & how much they pay her and to make sure this adds upto 16 hours a week at least.

Client went away & did as I asked, she had the sheltered housing manager of a complex where she cleans several tenants apartments draft a letter backing her & also individual written statements from other clients with their contact details enclosed. She also sent this with her vehicle business insurance & her own business day books.

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### Case Study 2

Client had been admitted into residential nursing care by the authorities due to safeguarding issues because of alcohol related dementia & was totally unable to look after herself. She was living with her elderly mother at the time of admittance who herself was receiving end of life care & since passed away.

Client's sister who has lived abroad for many years was now only surviving relative & had to return home to sort client's affairs & finances out.

Client had given up work months ago due to her condition she was living with her mother & wasn't eating so she hadn't had any money nor needed any. No benefits have ever been claimed & client has interest in other properties between family & ex partner. Sister did not know what she could claim for & how any other circumstances would affect entitlement & care/support she was receiving in the nursing home.

Upon seeing client's sister realising there was little time to sort everything out & her being the only relative of sound mind to answer any questions etc before she had to return abroad.

We made claims for sickness benefit & also personal independence payment. We made enquiries with the nursing home manager and she agreed to deal with post & to let myself know if any follow up or further action needed doing with either benefit.

I referred client's sister to CAB re the housing situation.

I agreed with client's sister to keep in contact via email to update her on progress & to keep her mind at rest.

Claims are still ongoing due to the nature & difficulty of the situation however.

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## CASE STUDY 11 NEW COMMUNITY GROUP

### INTRODUCTION

A Birdwell resident approached the South Area Council about public garden areas in the village.

### INVOLVEMENT

A meeting with interested individuals, the Tidy Team, Parks Department & South Area was arranged and an initial date set.

### ACTION

A general tidy up and clearance of the overgrown Rockingham garden took place. Weeding, strimming, cutting the grass area and lopping the overgrown trees.

### OUTCOME

Amazing turn out of approximately 10 volunteers and some children from the local nursery brought by 2 teachers. A terrific result which changed the look of the site, opening up the view of remainder of the garden to passers by.

### REPORT

The clean up resulted in 3 trailer loads of green waste to be recycled and 16 bags of rubbish removed. The trimming back of overgrown shrubs and trees brightening the overall area and prepared the way for further work to be done.

The local residents involved became very enthusiastic about what could be achieved in the future, both at the site and other areas of the village. Further plans have now been made.



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## CASE STUDY 12 LOCAL GALA EVENT

### INTRODUCTION

A community group requested the help of the South Area Tidy Team with event set up and maintenance of the site during and after the Gala.

### INVOLVEMENT

The Mates of Milton group had planned a family Gala day for the last Sunday in July and they asked for support from the Tidy Team. A number of volunteers litter picked and marked out the field prior to the event.

### ACTION

On the morning of the event, gazebos were supplied, erected and sited by the team, help with other stall holders and equipment given, and around 9 litter bins provided around the field (to be monitored throughout the day). A clean up and removal of all the equipment left the field in order at the end.

### OUTCOME

A tremendously successful day, both in terms of visitor numbers and finance raised for the future of the community group. Promotion of the Tidy Team via leaflets and display boards created much interest.

### REPORT

On the day the Tidy Team supported 29 volunteers to make this event an outstanding success. A variety of activities took place and as many and varied stalls were present, the visiting public were given a full entertainment day. The Tidy Team acted somewhat as marshals throughout and collected numerous bags of litter together with the full bins at the close of the event.



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## BARNSELY METROPOLITAN BOROUGH COUNCIL

**South Area Council Meeting:**

**2<sup>nd</sup> September 2016**

**Report of South Area Council  
Manager.**

**South Area Council update on future commissions for 2016/17**

**1. Purpose of Report**

1.1 To present an update on the development of a range of South Area Council projects originally agreed in principle on 23<sup>rd</sup> October 2015

**2. Recommendations**

**2.1 That members note the progress of projects under development as outlined in Section 3 of this report**

**3. Background & progress to date**

3.1 At its meeting on 23<sup>rd</sup> October 2015, the South Area Council agreed to fund the development of a number of small projects. Subsequent to this, at its meeting on 22<sup>nd</sup> April 2016, the South Area Council approved the funding of a Private Sector Housing Management project and also agreed amendments to the projects under development by South Yorkshire Fire & Rescue. The progress of each project is outlined in the table below:

<b>Project</b>	<b>Confirmed costs and progress to date</b>
Provision of 100 x A3 signs 'This area is maintained by volunteers' for clean-up sites	£375 from Taylor Made signs. 45 signs now erected at agreed hotspots & impact being assessed by Tidy Team staff & Steering Group
Youth Asset Mapping Events to be delivered by the Forge Community Partnership's existing Youth Partnership & Digital Media Club	£5,000 to provide an Asset Mapping event & online survey to be led by local young people supported by Forge workers.  Event now completed and report presented to South Area Council in June  2 small projects agreed in June (Pop Up Parks sessions and Young People Friendly Facebook) will now be put out to three quotes on Yortender for an autumn start.
Delivery of Health Asset Mapping Conference to be organised by South Area Team in conjunction with Be Well Barnsley	£1,000 to include full buffet lunch & venue costs. Event held at Rockingham Centre on 16 <sup>th</sup>

<p>Team from Public Health</p>	<p>June – over 50 residents, partners &amp; members attended 3 working groups set up to work on ideas identified at Conference will meet in August &amp; September:</p> <ul style="list-style-type: none"> <li>- Love Your Block events</li> <li>- Building Future Networks</li> <li>- Making Advice work in our area</li> </ul>
<p>Provision of Fire Cadet scheme for young people by South Yorkshire Fire &amp; Rescue Service</p> <p>Provision of 2 x one week Achieving Respect &amp; Confidence (ARC) courses for 14 x young people at risk of offending delivered by South Yorkshire Fire &amp; Rescue Service</p>	<p>£12,157.81 per year for 16 Cadets meeting 39 times per year</p> <p>Advice from SYFR and Integrated Youth Support Service staff is that there is insufficient time to set up a Cadet Scheme before the funding finishes. <b>This will not run</b> and South Area Council agreed to fund an additional ARC course as below as an alternative.</p> <p>£5,000 per 1 week course – total of £10,000 Course 1 ran week of 13<sup>th</sup> June at Central Fire Station – 14 young people completed  Course 2 will run early October 2016.</p>
<p>Social Return On Investment Analysis for remaining South Area Council projects &amp; delivery of SROI analysis training for members of South Area Council &amp; South Area Team</p>	<p>Cost of full training + analyses of other South Area Council Projects by Rocket Science = £2,975</p> <p>The training for members of South Area Council &amp; South Area Team will run on Friday 2<sup>nd</sup> September at 1.30 after the Area Council meeting.</p> <p>Interviews with project partners to pull together a full SROI analysis for the Tidy Team &amp; the Environmental Enforcement contract will also take place on 2<sup>nd</sup> September.</p>
<p>Private Sector Housing Management Post – full time post to tackle issues within private sector housing sector, working with landlords &amp; tenants using both supportive &amp; enforcement approaches</p>	<p>£32,000 for one year FTE including all on costs The post has now been appointed to and the new postholder will start on 7<sup>th</sup> September. As she already works for BMBC, it is hoped she will be allowed to attend the Area Council workshop on 2<sup>nd</sup> September at 11.30 to identify hotspots</p>
<p><b>Lifeskills Programme for Young People</b>  This short programme to take place during the summer holidays in 2016 is being</p>	<p>The South Area Council agreed to fund this programme to the tune of <b>£2,000</b> to match the amount already committed by Berneslai Homes.</p>



<p>developed by Charlotte Agnew of the Integrated Youth Support Service (IYSS) &amp; Jola Walker of Berneslai Homes.</p> <p>The proposal will run 'twilight' sessions to combat times of highest anti social behaviour &amp; will offer workshop on a range of skills requested by young people, including basic DIY, paying bills &amp; managing money etc.</p>	<p>The Urban Survival programme is now running at Wombwell and Hoyland – take up has not been large (an average of 5 per session) but it is hoped that the model can be adapted for use on other occasions</p>
<p><b>Total costs</b></p>	<p><b>£53,350.00</b></p>

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**Date: 12<sup>th</sup> August 2016**

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**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**South Area Council Meeting:**

**2<sup>nd</sup> September 2016**

**Report of South Area Council  
Manager.**

**South Area Council Community Magazine - #LoveBarnsley**

**1. Purpose of Report**

1.1 To seek approval for continued funding for the South Area Council Community Magazine for a further 12 months.

**2. Recommendations**

**2.1 That members approve the distribution costs for two future editions of the South Area Council Community Magazine (#LoveBarnsley) as outlined in Section 4.2 of this report.**

**2.2 That members give authorisation to the Interim Executive Director Communities to procure an alternative delivery mechanism within the agreed budget as outlined in Section 4.6 of this report.**

**3. Background & progress to date**

3.1 At its meeting on 24<sup>th</sup> April 2015, the South Area Council approved the use of budgets to fund two pilot issues of its new Community Magazine. This was subsequently named #LoveBarnsley at the meeting of the South Area Council on 4<sup>th</sup> September 2015 and a pilot format was agreed for development by the publisher, CIS.

3.2 The content for the first edition of #LoveBarnsley was written by members of the South Area Team and delivered to households across the South Area in December 2015, with the second edition having been delivered in early-mid July 2016.

3.3 The production costs for both editions were fully covered by a range of advertising within the magazine, with the Area Council paying only for delivery costs.

3.4 Both editions were largely delivered by Royal Mail along with those in the other four Areas taking part, but there were initial teething problems with certain areas receiving the correct magazine because of the way in which Royal Mail uses postcodes. These issues were partially resolved for the second edition, although this involved the use of a second smaller delivery agent for certain areas where the use of postcodes was problematic.

#### **4. Proposal for extension of the Community Magazine**

4.1 It is proposed that the South Area Council agrees to fund the distribution costs for two further editions of their Community Magazine (Xmas 2016 and Summer 2017), assuming that Area Council funding is re-allocated from 1<sup>st</sup> April 2017.

4.2 The cost for distribution of each edition to the 24,517 households across the South Area by Royal Mail is currently £3,089.15 (£6,178.30 for two editions).

4.3 Until now, it has not been possible to use a smaller delivery provider because those available locally have not been able to cope with the distribution of five magazines simultaneously. The production of five magazines at the same time has also put the provider CIS under pressure, and this has extended the deadlines they set for the Area Team to provide copy, making it very difficult for articles to be current.

4.4 However, it has now been agreed with the BMBC Communications Team that the production of the five magazines can now be slightly staggered, which now means that using a new distributor locally becomes possible. Based on previous use of local distributors by the Area Team, it is also highly likely that this will also be cheaper than Royal Mail, and will also avoid previous issues with the use of postcodes which caused problems with both recent editions.

4.5 This will also reduce the deadlines for copy by CIS (currently two months) which will enable the Area Team to work more actively with community groups to produce articles which are more topical and current.

4.6 It is therefore proposed that the South Area Council authorises the sourcing of a new local distributor, hopefully at a lower cost, but at a cost not exceeding that currently being paid to Royal Mail as outlined in Section 4.2.

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**Date: 12<sup>th</sup> August 2016**

## BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:

2<sup>nd</sup> September 2016

Report of South Area Council  
Manager.

**Agreeing Highways/Environmental Schemes using income generated by  
Environmental Enforcement contract**

**1. Purpose of Report**

1.1 To seek approval for three small Highways/Environmental Schemes put forward by members of the South Area Council, using income generated by the issuing of notices by Kingdom Security as part of the Environmental Enforcement contract.

**2. Recommendations**

**2.1 That members approve the use of income generated by the issuing of Environmental Enforcement notices to fund the three schemes of work outlined in Section 4.1 of this report.**

**3. Background & progress to date**

3.1 A number of discussions have been held at the South Area Council around the re-use of income generated by the issuing of Fixed Penalty Notices and Parking Charge Notices by Kingdom Security staff as part of the Environmental Enforcement contract. It was agreed that a workshop should be held following the South Area Council on 17<sup>th</sup> June 2016 to bring forward highways/environmental schemes from each ward for consideration.

3.2 By June 2016, the income from tickets had exceeded £60,000. However, much of this had already been used to fund a number of other projects, most notably £35,000 to fund a Private Sector Housing Officer, leaving in the region of £20,000 remaining for allocation. As tickets are issued and paid, this income continues to rise.

3.3 At the workshop on 17<sup>th</sup> June, members from Darfield, Wombwell and Hoyland Milton wards were present. Rockingham members were not able to attend, but put forward schemes after the workshop.

3.4 Ward members were asked to investigate the costings for the scheme/s they wished to be considered for funding, for inclusion in this report.

**4. Proposed schemes by Ward**

4.1 The following schemes have been put forward by Ward:

**Darfield** – the clearance and spraying of two footpaths at Alba Close/Netherwood Road and near the Lombard/Venetian estates. However, there is no current requirement for Area Council funding for either of these schemes. The Lombard/Venetian path is private land and as such, it cannot be cut back by BMBC or the Tidy Team. Following negotiations with the Public Rights of Way Team, the Alba/Netherwood path will receive a full cut over the next couple of weeks and has now been placed on the spraying rota for Spring 2017, at no cost to the Area Council.

**Hoyland Milton** – a scheme to put lining and signing near to the Guinness Trust Sheltered Housing complex is on hold until negotiations have taken place with the Hoyland Centre redevelopment company to see if it can be included along with other works. This scheme may be resubmitted at a later date (when future income has built up) if this is not possible. In the meantime, Hoyland Milton members are happy to support the schemes put forward by Rockingham colleagues in the absence of a scheme within Hoyland Milton ward.

**Rockingham** – two small schemes to prevent cycle and motorcycle access. One is to install a bollard across the path at Longsfield Crescent in Hoyland. The other is to install a similar bollard outside No 1 Parkside Road, Hoyland, near the junction with Stead Lane. **Members are awaiting exact quotations for the work, but it will be in the region of £7,000 to pay for both schemes.**

**Wombwell** – to pay for a Traffic Regulation Order and to install lining and signing outside Wombwell Cricket Club on Windmill Road, Wombwell, to control inconsiderate parking outside the Club. **The total cost for the preparation of the order and the lining/signing will be £4,000.**

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Date: 12<sup>th</sup> August 2016**